



**Llangybi Fawr Community Council**  
**Meeting Minutes**  
**Monday 4<sup>th</sup> March 2024**  
**Llanhennock Village Hall at 7pm**

**COED Y PAEN** Cllr Graham Rogers  
**LLANDEGVETH** Chair Lorna Savidge  
**LLANHENNOCK** Cllr Neil Statham  
**TREDUNNOCK** TBC

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**LLANGYBI**

Cllr Peter Marshall  
Cllr Andy Hunt  
Cllr Caroline Watts  
Vice Ieuan Williams

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**LLANGATTOCK N.C.**  
**CLERK** Kate Burdge 07450229019

**Present:** Cllr Watts, Cllr Hunt, Cllr Williams, Chair Savidge, Cllr Statham, Cllr Rogers, Cllr Marshall, Clerk Burdge

**Apologies:** C.Cllr Bromfield

**Declarations of interest:** Chair Savidge in regards to Les Taylor and Website Management

**Members of the public present:** Ray Taylor

**Minutes of the last meeting:** Proposed by Cllr Watts; Seconded by Cllr Hunt

Chair started the meeting to share updates on potholes in the Llangybi Fawr Ward.

**48/74: Pothole in Llanhennock:** Previously Clerk Davies acknowledged the pothole had been filled in on Llanhennock Hill. However, Cllr Statham declared at the meeting that the pothole has now reappeared and the drain is now blocked at Tower House leading to free flowing water down Llanhennock Hill. With this in mind, if the free flowing water froze it would create treacherous driving conditions and an accident hotspot if matter is not resolved. Clerk to report to MCC Highways.

**49/74: Pothole in Llandegfedd:** Chair explained the first significant sinkhole had been filled however, a series of further potholes along the road from the Farmers Arms were still yet to be repaired, forming poor quality driving conditions in the area.

**50/74: Pothole on Candwr Road, Llangattock:** Cllr Williams clarified the first pothole on Candwr Road had been filled in, however there is a second further along the Candwr road which is more complex and needs attention. There is water rising through the tarmac in the middle of the road and the road is slowly subsiding. Clerk to message MCC Highways.

**51/74: Pothole on Treherbert Road, towards Coed y Paen:** Cllr Rogers provided the map grid reference of 201.3 to highlight the series of potholes along Treherbert Road linked to Coed y Paen which were yet to be resolved. Clerk to chase MCC Highways.

**52/74: Cracks in Road surface on Usk Road:** Cllr Watts raised concerns on the poor quality road surface on Usk road, as cars are using the opposite side of the road to avoid the dangerous road surface on a blind bend, thus this is likely to lead to traffic accidents and needs to be resolved. Clerk to chase MCC highways.

**53/74: Pothole in Tredunnoch:** Clerk had reported a large pothole in Tredunnoch in the absence of a councillor.

**Planning:**

**54/74: Little Ton Lands, Tredunnoch:** Chr Savidge explained planning application had already been approved as a part of an existing operation and work underway so no further discussion was needed.

**Local Matters for discussion:**

**55/74: Llangybi Playground Park:** Cllr Hunt confirmed MCC are happy to clean and repaint community council own play equipment and happy to provide and install 3 extra pieces of play equipment (already pre-selected) to Llangybi Park. The matting underneath the Council play equipment was described as poor quality as covered in moss and very slippery under foot. Cllr Hunt explained the replacement of the groundworks matting would involve extra charges. Clerk to liaise with C.Cllr Bromfield and MCC to find out the costs of this improvement. In addition, MCC will install the piece of equipment purchased by LFCC including using money raised from the Llangybi Park Resident Group. Cllr Hunt met with Ian Boyes (representative of Llangybi Park Resident Group) and agreed a piece of disability play equipment to be purchased on behalf of the group was acceptable. Clerk to chase MCC to provide photographs.

**56/74: Llangybi Playground park football posts:** During previous meeting with Llangybi resident group it was asked if goal posts could be added to park and MCC would install. A quote had been received from Pat and Ray (local blacksmiths) for £100 for each steel goalpost (painted white). Chr Savidge proposed and Cllr Hunt seconded.

**57/74: Jason Griffiths:** Cllr Hunt attended a site visit with Jason Griffiths to obtain a quote for hedge clearance at Llangybi Park. Cllr Hunt mentioned that spraying the bamboo is the best policy for long term removal. Clerk displayed quote to all councillors to reduce the foliage around the boundary of the park and to include spraying base of the bamboo. Also, to clear ground of brambles from between trees to allow visibility between the two park areas. Cllr Williams noted hedge clearance maybe time sensitive in regards to nesting birds. The quote came to £745 for hedge clearance. Cllr Marshall proposed and Cllr Statham seconded.

**57/74: Llangybi Woodland Area:** Cllr Hunt cited that the area of Llangybi Park owned by LFCC was always waterlogged and had limited use as a park area for residents. Therefore, Cllr Hunt suggested would the area be eligible for a tree planting scheme to further enhance the park environment and local biodiversity status. It was also stated that it would help create a barrier between houses and Llangybi Playground. Furthermore, Cllr Hunt suggested hedge planting to extend around the circumference of Llangybi Park including around the allotment zoned area. Cllrs considered the impact of additional hedges and trees being planted as this may create extensive shading to residents' properties. Cllr Hunt is to look at application process to create woodland area in Llangybi Park under the Tiny Forest Funding Scheme.

**58/74: Event tent Llandegfedd :** Chr Savidge made a bid towards a gala tent to create cover for Llandegfedd village events. Chr Savidge explained Llandegfedd Village committee will be replacing the tent with or without a donation from LFCC. Cllr Statham agreed that local gatherings within the community should be supported. Chr Savidge mentioned that a local farmer may be able to store the tent in a secure, dry barn. The tent suggested would host 30 people and tables costing £750. Chr Savidge proposed two options for the tent ownership. Firstly, Llandegfedd Village committee would purchase with donation from LFCC, however they would have sole ownership and control its usage. Secondly, LFCC would purchase tent so all communities could benefit from its use and be an asset for LFCC. Cllrs discussed the practicalities of ownership, for instance if multiple communities wanted to use the tent at the same time. Also, Cllr Rogers asked for consideration to be taken into account in regards to insurance, would this have to be taken out separately for events or could this be added to existing policy? Clerk to liaise with Zurich Insurance for additional charges. Cllr Rogers proposed for LFCC to fully purchase the Event tent and for this to become an asset of LFCC. This was seconded by Cllr Watts. Chr Savidge to check with farm owner regarding storage of the tent on behalf of LFCC.

**59/74: D-Day Celebrations:** The upcoming date of remembrance for 80 years since the D-Day landings was confirmed as the 8<sup>th</sup> June 2024. It was questioned whether sentiment was being built into a commercial venture rather than commemoration. Cllr Statham suggested the possibility of a beacon being lit on Llanhennock Hill; and Llandegfedd Village are already planning an event for that weekend. All Cllrs decided however that no funds would be allocated to any events organised to commemorate the D-Day Celebrations.

**60/74: Hosting New Website Manager:** Chr Savidge stated website and emails are back up and running; Jamie (previous website manager) accepted partial payment for his work up to December 2023. Also, Andrew Dale has agreed to provide assistance in the transition period between website managers. Clerk has received two quotes so far for hosting as a new website manager. Firstly, from Eyelid Productions whom required a whole rebuild of the website, with costs for the first 3 years of hosting. Plus, Clerk mentioned extra charges would be incurred each month for minutes, policies etc to be uploaded. Secondly, a quote was received from Les Taylor (clerk and website manager to Whitecastle CC). Chr Savidge declared interest as a friend. Clerk had previously circulated both quotes to all Cllrs and displayed both at meeting. Chr Savidge noted Les Taylor would prefer to become an employee of LFCC as does not wish HMRC Management. A third quote is yet to be received from Usk Valley Promotions due to a family bereavement. It was unanimously agreed to defer decision on website manager until third quote is received.

#### **Correspondence:**

**61/74: Gwent Women's Federation Donation:** An email was received from Gwent Women's Institute asking for a donation towards the purchase of a new projector costing £1000. Cllr Statham revealed the former Llanhennock WI are now a separate entity known as Llanhennock Ladies. Cllr Watts questioned should funds be invested in more local groups. It was unanimously agreed to decline offering a donation to the purchase. Clerk to notify Gwent Women's Federation.

#### **Policy updates:**

**62/74: Anti-Bullying Report 2024; Welsh Language report 2024; Vision Statement 2024; Community Engagement and Strategy Plan 2024:** All reports were previously circulated prior to the meeting. These were accepted at the meeting and will be placed on the website.

**63/74: Reports:** Police report for January was circulated after last meeting. The report for February has yet to be received; clerk will circulate once received.

### **Updates & Any Other Information:**

**64/74: Monmouthshire Countryside Footpath Route:** Clerk explained Monmouthshire Countryside have asked for suggestions on a route from Llangybi to Coed y Paen circular minimising the distance spent on busy stretches of road. Cllr Hunt wondered if there was any possibility of a route down to the river from Llangybi but was unsure on this prospect due to private land ownership? Clerk to email MCC Countryside.

**65/74: Smart Water:** Chr Savidge and Clerk had filled in the Customer Order form prior to the meeting so order can be placed. Clerk highlighted concerns on the registration logistics and whether all residents need to be present to register smart water pens. Chr Savidge asked if Cllrs can provide names/addresses and administer to those with less mobility. Clerk to contact Lisa Muir to clarify registration details.

**66/74: Openreach Full Fibre Broadband:** Tredunnoch Exchange has reached 94.08% as of 4<sup>th</sup> March 2024. Chr Savidge handed out all leaflets and will contact residents whom have not yet pledge vouchers within Llandegfedd in order to reach the optimal 100% target before the Easter deadline. Clerk mentioned issues with residents in Tredunnoch have been manually sorted by Anna Sargent. Cllrs to speak to residents whom have not yet pledged vouchers.

**67/74: Llandowlais Farm, Llangybi:** Clerk disclosed that an enforcement case had been taken out and further investigations were taking place. Cllrs to monitor situation.

**68/74: Cwrt Bleddyn Hotel road lights:** Clerk sent email to address the dazzling lights onto the main road; no response received. Cllrs to check if issue has been rectified.

**69/74: Road markings at Cwrt Perrot turn off:** Chr Savidge shared that this issue has not yet been rectified. Clerk to chase MCC highways.

**70/74: Sinkhole at Farmers Arms:** Chr Savidge confirmed sinkhole has been resolved. Clerk to update action log.

**71/74: Kennet Grange/Glan y Nant street names:** Clerk had previously circulated response from MCC stating that the cost to remove existing street name frame would not be possible as policy requires the street nameplates to be replaced from monolingual street nameplates with bi-lingual street nameplates.

### **Finances:**

**72/74: HSBC Mandate:** Clerk brought bank mandate form to meeting. Chr Savidge highlighted the need to add the new clerk Kate Burdge to the list of signatories in order to receive bank statements, cheque books etc and be the main point of contact to the bank from the council. Cllr Statham proposed and Cllr Marshall seconded. In addition, it was agreed to add other Cllrs to the list of signatories at the same time. It was unanimously agreed to add Cllr Marshall, Cllr Statham and Cllr Hunt to the list of signatories in order to sign cheques if other signatories were absent from the meetings.

**73/74: Raise cheques:** the following cheques were raised:

- a) Llanhennock Club and Reading Room £1000 donation towards emergency village hall light fitting improvements (proposed by Cllr Hunt; Seconded by Cllr Watts)
- b) dog waste collection for Feb and March £336 (proposed by Cllr Hunt, Seconded by Cllr Watts);
- c) Andrew Dale £372.43 (proposed by Cllr Hunt; seconded by Cllr Watts)
- d) MCC dog waste bags £44.75 (proposed by Cllr Hunt; seconded by Cllr Watts)
- e) clerk Burdge salary for Feb £439.52 (proposed by Cllr Hunt, Seconded by Cllr Watts);

**74/74: Bank Reconciliation:** Cllr Rogers agreed and signed with the accounts prepared in advance of meeting. Documents were displayed on screen and accepted.

**Meeting closed at 8.45pm**

**Date of Next Meeting :** Monday 8<sup>th</sup> April 2024 in Llangybi Village Hall at 7pm

*All members of the public are welcome to attend meetings. If remote access is required, notify clerk in advance to arrange this.*

*If any members of the public require to see these minutes in Welsh please contact the clerk: [k.burdge@llangybi.org](mailto:k.burdge@llangybi.org)*