



## Llangybi Fawr Community Council Meeting Minutes

Monday 1<sup>st</sup> July 2024

Llanhenock Village Hall at 7pm

**COED Y PAEN** Cllr Graham Rogers 07775 644527  
**LLANDEGVETH** Chair Lorna Savidge 07809292564  
**LLANHENNOCK** Cllr Neil Statham 07792371624  
**TREDUNNOCK** TBC  
**CLERK** Kate Burdge 07450229019

**LLANGYBI** Cllr Peter Marshall 07415892161  
Cllr Andy Hunt 07976 721650  
Cllr Caroline Watts 07779503052  
**LLANGATTOCK N.C.** Vice Ieuan Williams 07790285572

**Present:** Chair Williams, Cllr Watts, Cllr Rogers, Clerk Burdge  
**Apologies:** Cllr Statham, Cllr Hunt, Cllr Marshall, Cllr Savidge, C.Cllr Bromfield,  
**Declarations of interest:** None  
**Members of the public present:** None  
**Minutes of the last meeting:** Proposed by Cllr Rogers; Seconded by Cllr Watts

Vice Chair Williams chaired the meeting in the absence of Cllr Savidge. The meeting started at the delayed time of 7.30pm.

### Local Matters Arising:

**157/178:** Cllr Rogers mentioned in a previous meeting the signpost on Treherbert Road leading to Coed-y-Paen had been knocked over and asked for an update from MCC. The signpost was a useful indicator to residents and therefore should be replaced. Clerk to chase MCC highways.

### Planning:

Cllr Rogers questioned whether a no objection comment should be documented within the planning portal to indicate the Community Council had reviewed individual planning applications; as concerns had been raised that the Community Council feedback had not been recognised within the community. Therefore, all Cllrs agreed that any feedback that being a 'no objection' comment should be sent with all future planning applications to assure residents the community council had reviewed each application.

**158/178: DM/2024/000572 Walnut Tree Cottage, Tredunnock:** no objection to this application. Clerk to send this comment to MCC Planning.

### Correspondence:

**159/178: Zurich Insurance Renewal:** Prior to the meeting Clerk had distributed the quote received for the Insurance renewal from Zurich Municipal totalling £339.00 for the year. An alternative quote had been received from Clear Council Insurance provider costing £444.72. Cllr Watts proposed, and Cllr Rogers seconded to continue with Zurich Insurance renewal. Clerk to email and send payment promptly.

### Policy updates and Reports: None

**160/178: Police Reports:** The police report had not yet been received for June. Clerk to circulate to all Cllrs once received.

**161/178: Whistleblowing Policy:** This policy was previously circulated prior to the meeting with no amendments. This policy was approved by all at the meeting and will be placed on the website.

### Updates & Any Other Information:

**162/178: Neighbourhood Watch:** Clerk had been in discussion with a local Councillor in Usk, Meirion Howells in consideration to the requirements of Neighbourhood Watch scheme. Clerk highlighted the need for a social media presence for the residents to report suspicious activity. Clerk explained the Llangybi Village Community page were happy to share content from the LFCC social media page in terms of Neighbourhood watch content. Cllr Hunt had previously expressed to the clerk happy to help manage the progress of the project. Clerk had created a poll on the LFCC Facebook page to explore residents' views on the Neighbourhood watch scheme. The poll was favourably

answered with a Yes to the Neighbourhood Watch scheme. The question was raised on whether this should be a neighbourhood watch for all residents within the ward or just for the village of Llangybi. Cllrs all agreed this would be a useful scheme that could benefit all residents so should be proposed to all villages within the ward. Clerk to place poster on the website and to be added to next meeting where more Cllrs were available to attend.

**163/178: Llangybi Volunteer Footpath:** In the previous meeting the issue was raised on the lack of response received from MCC and the frustration felt by the local volunteer footpath group. Clerk acknowledged that communication between MCC and Llangybi Volunteer Footpath Group had begun successfully. A meeting had taken place with local Countryside Officer MCC Tom Arnold. Health and Safety requirements were essential prior to the group being able to start work in the local areas. James Pearson had sent emails to the volunteer group to recommend training courses needed to be attended. Clerk to keep up to date with the progress.

**164/178: Independent Remuneration for Councillor Allowances:** Clerk had created a formal declaration and sent to all councillors. A couple of replies had been received. Therefore, Clerk asked if all Cllrs could send a written statement to state they work from home in order to receive the Councillor allowance in September.

**165/178: Llangybi Playground Project:** Clerk informed the Cllrs that work on the playground had been started on the 24<sup>th</sup> June. MCC workers had been seen cutting the grass and working within the park area. In addition, Clerk had received news that MCC Biodiversity were able to help with funding to implement improvements within the MCC section of the park area with potential hedgerow planting, owl, bat and bird boxes etc. The MCC Biodiversity team have setup a meeting on Monday 8<sup>th</sup> July in Llangybi Village Hall to showcase the biodiversity plans for the park. Clerk asked if posters could be placed in all noticeboards and will be uploaded to the website to try and get as many residents to attend as possible.

**166/178: Wales Audit:** Clerk stated that all documents had been submitted to Wales Audit and a receipt of collection had been sent.

**167/178: Uneven road surface on Usk Road:** Cllrs were pleased to say that the road repairs had been taking place in the previous days and were extremely pleased with the job done to resolve the poor road surface. Cllr Williams expressed that this feedback should be sent to MCC to show appreciation to the work that had been carried out within Llangybi. Clerk to send appreciation and thank you message to MCC Highways.

**168/178: Smart Water:** Clerk prompted Cllrs that the petty cash held was still unable to be deposited at HSBC Bank for the smart water funds collected as a banking card was needed to deposit cash or cheques and the Community Council had not yet received. Clerk explained the HSBC Mandate previously sent off to HSBC bank had been rejected and clarification on a signature was needed to continue with this request. Clerk to organise meeting with HSBC bank to hopefully try resolve ongoing issues with the account procedures.

**169/178: Llangybi Speed Monitoring:** The speed monitoring strips had been seen in the village of Llangybi in the previous weeks as you enter and exit the village. Clerk had asked if the data was available and received update from C.Cllr Bromfield that the data was currently unavailable and still under review. Clerk to chase C.Cllr Bromfield for results.

**170/178: Llandowlais Farm Enforcement:** Clerk had previously circulated email from MCC Enforcement Officer Guy Delamere to state no further action was to be taken. All equipment of non-agricultural purpose had been removed. Cllrs agreed to share any updates or further developments and report to MCC.

**171/178: Feedback from OVW Courses:** Clerk explained that they had recently attended the Local Government and Finance Course produced by MCC and nothing new was learnt. The only suggestion to be added to the risk report was the risk if the precept was not completed on time that the Council would receive no funding for the next financial year.

**172/178: Receipt of Precept 2024/2025:** Clerk stated that the first payment had been received from MCC for the precept totalling £8334.00.

Chair Williams invited Cllrs to highlight any verge/junction overgrowth concerns so that these could be reported promptly to MCC.

**173/178: Verges of Candwr Road:** Cllr Williams raised concerns for the volume of foliage that had fallen on the road on Candwr Road causing cars to drive down the middle of the road. Clerk to report to MCC to have verges cut.

**174/178: Llangybi Overgrown junction:** Cllr Watts asked if the area outside the old village shop in Llangybi could be cutback to improve visibility of joining onto the Llangybi Road. Clerk to seek quote to have the overgrowth cutback.

#### **Finances:**

**175/178: Budget Review:** Clerk had prepared a spreadsheet and displayed at the meeting to show the spending of the council from the months of April-June in comparison to the budget precept proposed to show if the council spending was on track for the year. Clerk to circulate to all Cllrs after meeting.

**176/178: HSBC Mandates:** Clerk had downloaded the HSBC Debit Card Mandate form previously requested. Cllrs agreed to sort at next meeting where more Cllrs were available and the previous issues with the bank mandates had been rectified.

**177/178: Raise cheques:** the following cheques were raised:

- a) Clerk Burdge Salary for May £390.72 (proposed by Cllr Rogers Seconded by Cllr Watts)
- b) Website Manager Salary for May £48.00 (proposed by Cllr Rogers , Seconded by Cllr Watts)
- c) HMRC PAYE for £24.00 (proposed by Cllr Rogers; seconded by Cllr Watts).
- d) Beverly and Williams Accountant Fees £60.00 (proposed by Cllr Rogers, Seconded by Cllr Watts)
- e) Zurich Insurance Renewal £339.00 (proposed by Cllr Rogers; seconded by Cllr Watts).
- f) OVW Training Module £40.00 (proposed by Cllr Rogers; seconded by Cllr Watts).
- g) dog waste collection for July £216.00 ( (proposed by Cllr Rogers; seconded by Cllr Watts).

**178/178: Bank Reconciliation:** Cllr Rogers agreed and signed with the accounts prepared in advance of meeting.

**Meeting closed at 8.30pm**

**Date of Next Meeting :** Monday 5<sup>th</sup> August 2024 in Llangybi Village Hall at 7pm.

*All members of the public are welcome to attend meetings. If remote access is required, notify clerk in advance to arrange this.*

*If any members of the public require to see these minutes in Welsh please contact the clerk: [k.burdge@llangybi.org](mailto:k.burdge@llangybi.org)*