

Information available from Llangybi Fawr Community Council under the model publication scheme

Reviewed and Adopted 16th February 2026 to be reviewed February 2027.

Information to be published	How the information can be obtained	Cost
Class1 - Who we are and what we do (Organisational information,-meeting locations and contacts)	(hard copy and/or website)	
Contact details for Clerk and Council members (named contacts where possible with telephone number and email address (if used))	√	
Class 2 – What we spend and how we spend it (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit) Current and previous financial year as a minimum	(hard copy and/or website)	
Annual return form and report by auditor	√	
Finalised budget	√	
Precept	√	
Financial Standing Orders and Regulations	√	
List of current contracts awarded and value of contract	√	
Members' allowances and expenses	√	
Class 3 – What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews)	(hard copy or website)	
Community Plan (current and previous year as a minimum)	A revised detailed plan is	

	planned for 2026 but community engagement plan was renewed in early 2025.	
Class 4 – How we make decisions (Decision making processes and records of decisions) Current and previous council year as a minimum	(hard copy or website)	
Timetable of Council meetings	√	
Agendas of meetings (as above)	√	
Minutes of meetings (as above) – nb this will exclude information that is properly regarded as private to the meeting.	√	
Reports presented to council meetings - nb this will exclude information that is properly regarded as private to the meeting. These will be attached to minutes of meetings	√	
Responses to consultation papers	√	
Responses to planning applications	√	
Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities) Current information only	(hard copy or website)	
Policies and procedures for the conduct of council business:	√	
Procedural standing orders	√	
Committee and sub-committee terms of reference	N/A	
Delegated authority in respect of officers	N/A	
Code of Conduct	√	
Policy statements	√	
Policies and procedures for the provision of services and about the employment of staff:	Contract of Employment provided	
Policies and procedures for handling requests for information Complaints procedures (including those covering requests for information and operating the publication scheme)		

Information security policy	Registered with the ICO	
Data protection policies	√	
Class 6 – Lists and Registers	(hard copy or website)	
Currently maintained lists and registers only		
Assets Register	√	
Register of members' interests	√	
Class 7 – The services we offer	(hard copy or website)	
(Information about the services we offer,)		
Current information only		
Allotments	√	
Parks, playing fields and recreational facilities	√	
Seating, litter bins,	√	
Bus shelters	√	
A summary of services for which the council is entitled to recover a fee, together with those fees (eg burial fees)	N/A	

Contact details:

Clerk: Miss Kate Burdge email: k.burdge@llangybi.org

Chairman: Cllr Neil Statham, email: n.statham@llangybi.org